

U.S. House of Representatives  
112<sup>th</sup> Congress

2011 MAY 31 PM 3:42

OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

EMPLOYEE  
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Employee (print or type): Gary J. Kline

Name of Accompanying Family Member (if any): NONE

Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_

Date of Departure and Date of Return: May 13-May 18, 2011

Dates at Personal Expense: May 15-May 18, 2011

Itinerary (cities of departure – destination – return): DCA-San Fran, San Fran-DCA

Sponsor(s) (who paid for the trip): American Association of Immunology

Describe meetings and events attended (attach additional pages if necessary): Spoke at AAI Annual Conference to medical research on importance of biomedical research  
Also briefed members of AAI board on issues important to science

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the employee; **and**
3. ☒ the Committee on Ethics letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: \_\_\_\_\_

Bilbray

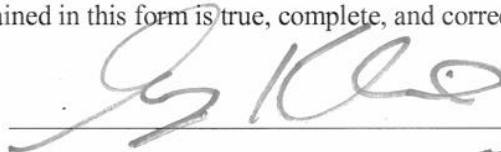
**TRAVEL EXPENSES:**

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	0	630.62	0
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:		
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:



DATE: 5/31/11

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Bryan P. Bilbray

SIGNATURE OF SUPERVISING MEMBER:



DATE: 5/31/11

*Version date 1/2011 by Committee on Ethics*

JO BONNER, ALABAMA  
CHAIRMAN

MICHAEL T. McCAUL, TEXAS  
K. MICHAEL CONAWAY, TEXAS  
CHARLES W. DENT, PENNSYLVANIA  
GREGG HARPER, MISSISSIPPI

KELLE A. STRICKLAND,  
COUNSEL TO THE CHAIRMAN

ONE HUNDRED TWELFTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515-6328

LINDA T. SÁNCHEZ, CALIFORNIA  
RANKING MEMBER

MAZIE HIRONO, HAWAII  
JOHN A. YARMUTH, KENTUCKY  
DONNA F. EDWARDS, MARYLAND  
PEDRO R. PIERLUISI, PUERTO RICO

DANIEL J. TAYLOR,  
COUNSEL TO THE RANKING MEMBER

1015 LONGWORTH HOUSE OFFICE BUILDING  
(202) 225-7103

April 21, 2011

Mr. Gary J. Kline  
Office of Congressman Brian Bilbray  
2410 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Kline:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Francisco, California, scheduled for May 13 to May 18, 2011, sponsored by the American Association of Immunologists. We note that this trip includes three nights at your personal expense and you will be paying the cost of your airfare and meal expenses.

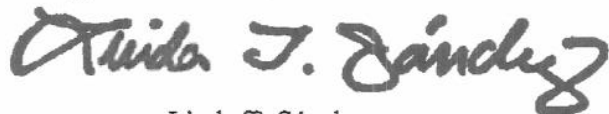
You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Jo Bonner  
Chairman



Linda T. Sánchez  
Ranking Member

JB/LTS:sac

**U.S. House of Representatives  
Committee on Ethics**

**PRIVATELY SPONSORED TRAVEL: TRAVELER FORM  
For Members, Officers, and Employees**

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

**YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE.** Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Gary J. Kline

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For staff, name of employing Member/Committee: Brian P. Bilbray

Office address: 2410 Rayburn House Office Building

Phone number: 202-225-0508

Email address of contact person: gary.kline@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

**NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.**

If there are any questions regarding this form please contact the Committee:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (fax)

U.S. House of Representatives  
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Gary J. Kline
2. Sponsor(s) (who will be paying for the trip): American Association of Immunology
3. Travel destination(s): San Francisco, CA
4. a. Date of Departure and Date of Return: May 13-18  
b. Will you be extending the trip at your personal expense? ☒ Yes ☐ No  
If yes, dates at personal expense: May 15-May 18
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No  
b. If yes, name of accompanying family member: \_\_\_\_\_  
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No  
b. If yes, check one of the following: ☐ N/A – Sponsor checked 9(a) or 9(b)  
(1) Approval for one-night's lodging and meals is being requested: ☐ or  
(2) Approval for two-nights' lodging and meals is being requested: ☐  
If "(2)" is checked, explain why the second night is warranted: \_\_\_\_\_
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:  
My boss sits on the Energy and Commerce Committee which has jurisdiction over biomedical research. Additionally, my boss is Co-Chair of the Congressional Biomedical Research Caucus  
Biomedical research is very important to San Diego's 50th district. There will be constituents at the conference, which will allow me to discuss issues important to our district.

9. **FOR STAFF:**  
**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 3/23/2011

  
Signature of Employing Member

**NOTE:** This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.



*President*  
Jeffrey A. Frelinger, Ph.D.

*Vice President*  
Leslie J. Berg, Ph.D.

*Past President*  
Betty A. Diamond, M.D.

*Secretary-Treasurer*  
Mitchell Kronenberg, Ph.D.

*Councillors*  
Guil A. Bishop, Ph.D.  
Marc K. Jenkins, Ph.D.  
Linda A. Sherman, Ph.D.  
Dun R. Littman, M.D., Ph.D.

*Executive Director*  
M. Michele Hogan, Ph.D.

**TO:** Gary Kline  
**FAX:** (202) 225-2558  
**FROM:** Lauren G. Gross, J.D.  
Director of Public Policy and Government Affairs  
The American Association of Immunologists (AAI)  
**RE:** Travel Form and Schedule  
**DATE:** March 18, 2011

**PAGES TO FOLLOW: 4**

---

Dear Mr. Kline:

Following please find a completed Private Sponsor Travel Certification Form, as well as your proposed schedule at the IMMUNOLOGY 2011™ meeting in San Francisco.

Thank you.

Sincerely,

Lauren G. Gross, J.D.  
Director of Public Policy and Government Affairs  
The American Association of Immunologists

**U.S. House of Representatives  
Committee on Ethics**

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM  
(provide directly to each House invitee)**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

*Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.*

1. Sponsor(s) (who will be paying for the trip): The American Association of Immunologists (AAI)
  
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
  
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒
  
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
  
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Gary J. Kline, Senior Policy Advisor for Congressman Brian Bilbray.  
Mr. Kline was invited because he handles biomedical research issues for Rep. Bilbray, who is co-chair of the Congressional Biomedical Research Caucus.
  
6. Dates of travel: May 13, 2011 - May 15, 2011
  
7. Cities of departure -- destination -- return: Washington, D.C. - San Francisco, CA. - Washington, D.C.
  
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
  
9. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or
  - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
  
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
  - a. One-night's lodging and meals are being offered: ☐ or
  - b. Two-nights' lodging and meals are being offered: ☐

If "b" is checked, explain why the second night is warranted: \_\_\_\_\_



11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: AAI is holding its 2011 annual meeting (IMMUNOLOGY 2011) in San Francisco from May 13-17. Mr. Kline has been invited to participate in a session focused on public policy, including helping attendees learn how to advocate on issues related to biomedical research.
13. Describe each sponsor's organizational interest in the purpose of the trip: AAI is a not-for-profit professional society comprised of researchers and physicians who study immunology and related disciplines. Most AAI members receive funding from the National Institutes of Health and care deeply about the NIH budget and other issues that affect their ability to conduct their research.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: AAI will provide coach class airfare on a commercial flight.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box): ☒
16. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☒ **or**
- b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☐
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_
17. Reason for selecting the location of the event or trip: The policy session during which Mr. Kline will speak will take place at the 2011 AAI annual meeting, which is being held in San Francisco from May 13 - May 17, 2011.
18. Name of hotel or other lodging facility: not yet determined
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): ~\$250.00
20. Reason(s) for selecting hotel or other lodging facility: Mr. Kline will be provided with a room at one of the hotels with which AAI has contracted reduced rates for attendees of this meeting. We have not yet reserved his room, but the possible hotels are listed on the AAI meeting website (<http://www.immunology2011.org/>)



21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$600 (airfare and taxi)	\$550	\$100
For each accompanying family member	0	0	0

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		none we know of
For each accompanying family member	0	none

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☒

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Lauren G. Gross

Name and title: Lauren G. Gross, J.D., Director of Public Policy and Government Affairs

Organization: The American Association of Immunologists (AAI)

Address: 9650 Rockville Pike, Bethesda, MD 20814

Telephone number: (301) 634-7743

Fax number: (301) 634-7178

Email Address: lgross@aai.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)  
(202) 226-7172 (fax for travel approvals)

Version date 2/2011 by Committee on Ethics

**Proposed Schedule of Gary Kline, Senior Advisor  
to Rep. Brian Bilbray (R-50<sup>th</sup> CA)  
At the IMMUNOLOGY 2011<sup>TM</sup> Meeting in San Francisco**

**Saturday, May 14, 2010**

- |                        |   |
|------------------------|---|
| 9:30 a.m. – 11:00 a.m. | Preparation time for 11:30 a.m. session   |
| 11:30 a.m. – 1:30 p.m. | AAI Committee on Public Affairs luncheon:<br>"Got Funding? Why Your Voice is Needed on Capitol Hill" (G. Kline speaking)<br><i>Moscone Center, Room 111</i> |
| 1:30 p.m. – 2:30 p.m.  | Brief available members of the AAI Committee on Public Affairs and AAI Council on the status of legislation affecting biomedical research                   |