

2012 FEB -1 AM 9:37

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVESU.S. House of Representatives
112th CongressEMPLOYEE
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Employee (print or type): LAWRENCE J. BRADYName of Accompanying Family Member (if any): —Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): —Date of Departure and Date of Return: JAN 19 / JAN 21Dates at Personal Expense: 0Itinerary (cities of departure – destination – return): Wash DC –Baltimore Md + returnSponsor(s) (who paid for the trip): The Congressional InstituteDescribe meetings and events attended (attach additional pages if necessary): Seeattached agenda

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the employee; **and**
3. ☒ the Committee on Ethics letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: —

ISS9

13

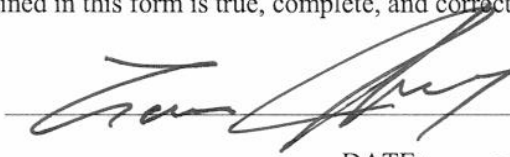
TRAVEL EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	0	413.49	443.10
For accompanying family member:	—	—	—

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:		
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:

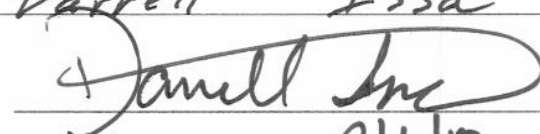

DATE: 2/1/12

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:

Darrell Issa

SIGNATURE OF SUPERVISING MEMBER:


DATE: 2/1/12

Jo Bonner, Alabama
Chairman
Linda T. Sánchez, California
Ranking Member

Michael T. McCaul, Texas
K. Michael Conaway, Texas
Charles W. Dent, Pennsylvania
Gregg Harper, Mississippi

John A. Yarmuth, Kentucky
Donna F. Edwards, Maryland
Pedro R. Pierluisi, Puerto Rico
Joe Courtney, Connecticut



ONE HUNDRED TWELFTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

January 17, 2012

Daniel A. Schwager
Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Kelle A. Strickland
Counsel to the Chairman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

Mr. Lawrence J. Brady
Committee on Oversight and Government Reform
2157 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Brady:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Baltimore, Maryland, scheduled for January 19 to 21, 2012, sponsored by the Congressional Institute.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Jo Bonner
Chairman

Linda T. Sánchez
Ranking Member

JB/LTS:tar

U.S. House of Representatives
Committee on Ethics

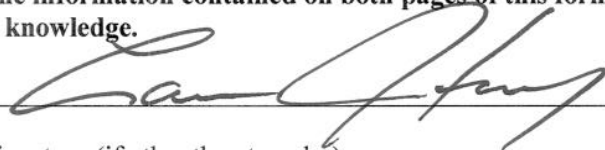
PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: LAWRENCE J. BRADY

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: Oversight + Gov't Reform

Office address: 2157 Rayburn

Phone number: 225-5074

Email address of contact person: Larry.Brady@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

U.S. House of Representatives
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Lawrence J Brady
2. Sponsor(s) (who will be paying for the trip): The Congressional Institute
3. Travel destination(s): Baltimore MD
4. a. Date of Departure and Date of Return: Jan 19-21
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No
b. If yes, name of accompanying family member: _____
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No
b. If yes, check one of the following: ☐ N/A – Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: ☐ or
(2) Approval for two-nights' lodging and meals is being requested: ☐
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:
Briefings + discussion on public policy issues relevant to the Cmte

9. FOR STAFF:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 1/3/12

[Signature]
Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

U.S. House of Representatives
Committee on Ethics

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): The Congressional Institute
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☒ Yes ☐ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): See attached
6. Dates of travel: January 19-21, 2012
7. Cities of departure – destination – return: Washington, DC - Baltimore, MD - Washington, DC
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: ☐ or
 - b. Two-nights' lodging and meals are being offered: ☐If "b" is checked, explain why the second night is warranted: _____

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify "yes" by checking box): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The Congressional Institute president and staff organize, manage and control the event.
13. Describe each sponsor's organizational interest in the purpose of the trip: The purpose of the sponsor, a 501(c)(4) organization is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Coach buses will be providing round-trip travel from the Rayburn House Office Building to the Baltimore Marriott Waterfront hotel for Members of Congress, their families and House Staff.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify "yes" by checking box): ☒
16. I represent that either (check one of the following):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
 - b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☒
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): Thursday (\$144.90), Friday (\$247.50), Saturday (\$102.60)
17. Reason for selecting the location of the event or trip: Relative proximity to Washington, DC, and the capability to handle a large event. Prior committee approval in January 2011.
18. Name of hotel or other lodging facility: Baltimore Marriott Waterfront Hotel, Baltimore, MD
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$207
20. Reason(s) for selecting hotel or other lodging facility: Relative proximity to Washington, DC, and the capacity and capability to handle large event. History of holding Committee approved events there- including this event in January 2011.

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input checked="" type="checkbox"/> actual amounts <input type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$39.84	\$413.19	\$495
For each accompanying family member	\$39.84	\$0	\$408.60

	<i>Other</i> Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$0	
For each accompanying family member	\$0	

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (*signify "yes" by checking box*): ☐

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name and title: Mark Strand, President

Organization: The Congressional Institute

Address: 1700 Diagonal Road, Suite 730, Alexandria, VA 22314

Telephone number: 703-837-8812

Fax number: 703-837-8817

Email Address: strand@conginst.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 3/2011 by Committee on Ethics



Congress of Tomorrow 2012 – House Member Retreat

Baltimore Marriott Waterfront
700 Aliceanna Street, Baltimore, MD

Thursday, January 19, 2012

10:00 - 12:00 PM	Hotel Registration & Luggage Drop – Rayburn Horseshoe
2:00 PM	Buses Depart for Baltimore – Rayburn Horseshoe
3:30 PM	Opening Session Welcome by Mark Strand , President of the Congressional Institute Retreat Preview by Jeb Hensarling , House Republican Conference Chairman
3:45 PM	Leadership Session/Update on House Progress
4:30 PM	Open Mic with Leadership/2011 Reflections Moderator: Mark Strand , President of the Congressional Institute
5:30 PM	Messaging Session Frank Luntz , The Word Doctors
6:30 PM	Reception
7:15 PM	Dinner with Congressional Institute Guests Keynote Speaker: Arthur Brooks , President, AEI

Friday, January 20, 2012

7:00 AM	Religious Services Catholic Mass Bible Study
8:00 AM	Breakfast Keynote The Honorable Phil Gramm , Former Senator
9:00 AM	Session on Jobs and the Economy in 2012
10:30 AM	15 Minute Break
10:45 AM	Session on Budget and Spending in 2012

12:15 PM	Lunch The Hon. Chris Christie, Governor of New Jersey (invited)
1:45 PM	Session on Healthcare in 2012
3:15 PM	Plenary Session
4:15 PM	15 Minute Break
4:30 PM	Buckle Your Seatbelts: What to Expect in 2012 Speaker: Ed Gillespie, Ed Gillespie Strategies
5:30 PM	Session on Ethics
6:30 PM	Reception
7:00 PM	Dinner Joe Gibbs, former NFL Head Coach and NASCAR Team Owner (invited)

Saturday, January 21, 2012

7:00 AM	Religious Services Catholic Mass Bible Study
8:00 AM	Breakfast
9:00 AM	Session on House Oversight in 2012
10:00 AM	15 Minute Break
10:15 AM	New Media/Communications Presentation Speaker: Rich Thau, Presentation Testing
11:00 AM	Luncheon: Leadership Wrap Up/Open Microphone Session
12:00 PM	Depart for Washington
1:00 PM	Pick Up Luggage – Rayburn Horseshoe

Ongoing Sign Up Sessions: Terri Sjodin/Speech Training, Rich Thau/Social Networking

Name			Institution	Reason for Invitation
1	TBD		Office of the Attending Physician	Physician
2	TBD		Office of the Attending Physician	Physician
3	Michael	Allen	Intelligence Cmte.	Committee Staff
4	Gary	Andres	Energy and Commerce Cmte.	Committee Staff
5	Amy	Barrera	Office of the Republican Leader	Leadership Staff
6	Brendan	Belair	House Republican Conference	Leadership Staff
7	Patrick	Bell	House Republican Conference Vice-	Leadership Staff
8	Tim	Berry	Office of the Republican Whip	Leadership Staff
9	Neil	Bradley	Office of the Republican Leader	Leadership Staff
10	Larry	Brady	Oversight and Government Reform	Committee Staff
11	Chelsea	Brown	House Republican Conference	Leadership Staff
12	Natalie	Buchanan	Office of the Republican Whip	Leadership Staff
13	Dee	Buchanan	House Republican Conference	Leadership Staff
14	Brendan	Buck	Office of the Speaker	Leadership Staff
15	Ed	Cassidy	Office of the Speaker	Leadership Staff
16	Fr. Pat	Conroy	Chaplain of the House	Chaplain
17	Jim	Coon	Transportation and Infrastructure	Committee Staff
18	Brad	Dayspring	Office of the Republican Leader	Leadership Staff
19	Johnny	DeStefano	Office of the Speaker	Leadership Staff
20	Jeremy	Deutsch	House Republican Conference Vice-	Leadership Staff
21	Kelly	Dixon	Office of the Republican Whip	Leadership Staff
22	Bill	Dolbow	Office of the Republican Leader	Leadership Staff
23	Andrew	Duke	House Republican Conference	Leadership Staff
24	Erica	Elliott	Office of the Republican Whip	Leadership Staff
25	Laena	Fallon	Office of the Republican Leader	Leadership Staff
26	Mike	Ferrence	Office of the Republican Leader	Leadership Staff
27	Hugh	Halpern	Rules Cmte.	Committee Staff
28	Bill	Inglee	Appropriations Cmte.	Committee Staff

Name			Institution	Reason for Invitation
29	Barry	Jackson	Office of the Speaker	Leadership Staff
30	Barrett	Karr	Education and Labor Cmte.	Committee Staff
31	Phil	Kiko	House Administration Cmte.	Committee Staff
32	Hans	Klingler	House Republican Conference	Leadership Staff
33	Trevor	Kolego	Office of the Speaker	Leadership Staff
34	Mick	Krieger	Office of the Speaker	Leadership Staff
35	Larry	Lavender	Financial Services Cmte.	Committee Staff
36	Matt	Lira	Office of the Republican Leader	Leadership Staff
37	Brett	Loper	Office of the Speaker	Leadership Staff
38	Brian	MacDonald	Office of Rep. Greg Walden	Leadership Staff
39	Sarah	Makin	House Republican Conference	Leadership Staff
40	Shannon	McGahn	House Republican Conference	Leadership Staff
41	Sean	McLaughlin	Judiciary Cmte.	Committee Staff
42	Daris	Meeks	House Republican Conference	Leadership Staff
43	James	Min	Office of the Republican Whip	Leadership Staff
44	Steven	Moore	Office of Rep. Roskam	Leadership Staff
45	Nick	Muzin	Office of Rep. Scott	Leadership Staff
46	Valerie	Nelson	Office of the Republican Leader	Leadership Staff
47	Kyle	Nevins	Office of the Republican Leader	Leadership Staff
48	Katie	Patru	House Republican Conference	Leadership Staff
49	Steve	Pinkos	Office of the Republican Whip	Leadership Staff
50	Yleem	Poblete	Foreign Affairs Cmte.	Committee Staff
51	Sarah	Pompei	Office of the Republican Whip	Leadership Staff
52	David	Popp	House Republican Conference	Leadership Staff
53	Janet	Poppleton	Science and Technology Cmte.	Committee Staff
54	Mike	Russell	Homeland Security Cmte.	Committee Staff
55	Lori	Salley	Small Business Cmte.	Committee Staff
56	Josh	Saltzman	Office of Rep. Sessions	Leadership Staff

Name			Institution	Reason for Invitation
57	Grant	Saunders	Office of the Speaker	Leadership Staff
58	Dave	Schnittger	Office of the Speaker	Leadership Staff
59	Nicole	Scott	Agriculture Cmte.	Committee Staff
60	Bob	Simmons	Armed Services Cmte.	Committee Staff
61	Kris	Skrzycki	Republican Policy Committee	Leadership Staff
62	Kevin	Smith	Office of the Speaker	Leadership Staff
63	Austin	Smythe	Budget Cmte.	Committee Staff
64	Mike	Sommers	Office of the Speaker	Leadership Staff
65	Jo-Marie	St. Martin	Office of the Speaker	Leadership Staff
66	Mike	Steel	Office of the Speaker	Leadership Staff
67	Laura	Stevens Kent	Tuesday Group	Leadership Staff
68	David	Stewart	Office of the Speaker	Leadership Staff
69	John	Stipicevic	Office of the Republican Whip	Leadership Staff
70	Jordan	Stoick	Office of Rep. Noem	Leadership Staff
71	Steve	Stombres	Office of the Republican Leader	Leadership Staff
72	Kelle	Strickland	Ethics Committee	Committee Staff
73	Anne	Thorsen	Office of the Speaker	Leadership Staff
74	Helen	Tolar	Veterans' Affairs Cmte.	Committee Staff
75	Jon	Traub	Ways and Means Cmte.	Committee Staff
76	John	Walker	House Republican Conference	Leadership Staff
77	Kristi	Way	Office of the Republican Leader	Leadership Staff
78	Brian	Worth	Office of the Republican Whip	Leadership Staff
79	Todd	Young	Natural Resources Cmte.	Committee Staff